

**BILTMORE BEACH CLUB  
JOB DESCRIPTION  
LIFEGUARDS**

Lifeguards will report directly to the Facility Manager and/or Assistant Facility Manager. Lifeguards shall deal with members in a courteous and polite manner at all times. The Manager and/or Assistant Manager will make Lifeguard schedules. Lifeguards will be responsible to work those hours including weekends and holidays. Lifeguards must wear uniform while on duty.

**All Lifeguards must have the following updated certifications prior to being hired:**

- 1. Certificate for Lifeguard issued by Nassau County Health Department.**
- 2. American Red Cross C.P.R. and AED Certificate.**
- 3. Working papers (if under 18 years old)**

Lifeguards must abide by the rules and regulations of the Biltmore Beach Club as well as the Staff Policy Handbook.

**Lifeguard's responsibilities will include, but not limited to the following:**

1. Guard the pool and bay area on their assigned rotation. This includes scanning the pool/bay and monitor the actions of all persons. The areas directly in front of you and below the lifeguard station are potential blind spots and warrant special attention.
2. If other lifeguards are on duty with you, each of you will have a designated area of responsibility. This will provide for better supervision of large numbers of bathers, and assistance if there is a sudden emergency. If an emergency should arise, one of you must act as backup lifeguard and move to a position that allows you to see both posts until the situation is resolved or other lifeguards come to provide assistance.
3. Enforce rules and regulations.
  - A. A competent supervisor (age 13 or older), parent or guardian must accompany children into the Kiddy Pool. Children over the age of 6 are prohibited from the Kiddy Pool.
  - B. Children age 5 or under must be accompanied by a competent supervisor (age 13 or older), parent or guardian within the gated pool area.
  - C. Running or roughhousing on the pool deck is prohibited.
  - D. Only one person at a time is allowed on the diving board and slide. No swimming is allowed in the diving area.
  - E. Ball playing, floatation devices, vests, tubes, toys, etc. are prohibited from the main pool area (except for pre-approved organized activities or swim lessons).
  - F. No strollers or coolers are permitted in fenced pool area. Food, drink and smoking are prohibited inside the pool area.

- G. Deck chairs and lounges are not to be removed from the pool deck. Only authorized deck chairs and lounges are permitted on the pool deck.
  - H. Only swim diapers can be worn in the pool.
  - I. The swim lap lane is for continuous swimming only. Swim boards and flippers are allowed in lap lane only.
4. Aid in the maintenance of the pools, which include:
    - A. Scrubbing tiles
    - B. Cleaning skimmers
    - C. Sweeping & hosing down pool area
    - D. Vacuum pool
  5. Perform first aid.
  6. Participate in lifeguard safety training drills.
  7. Perform swim lessons.
  8. No excessive jewelry allowed.
  9. Lifeguards not on duty will patrol the area assigned to them, pool guards must be by the first aid station and bay guards on the beach.
  10. All swim instructors W.S.I. certified will receive an increase in pay.

**NOTE: DEPENDING ON STAFFING NEEDS SOME MAINTENANCE AND GATE GUARD DUTIES MAY BE REQUIRED.**